

Risk Assessment

What Procedure is being assessed?

The manual movement of a hoarding panel.

What training is required to complete the procedure?

- Manual handling techniques.
 - Sufficient knowledge of the equipment being moved.
-

What risks are there to the general Public?

- In the yard there will be no risk to the general public as they are not allowed on the premises. Guests are always escorted and never allowed to roam alone.
- Out on the field the public may get in the way and be hurt.

What risks are there to you?

- Hurting you by lifting wrong.
- Scratching of the hands by the hoarding panel.
- Incorrect stacking may cause them to unbalance and fall over.
- Dropping the hoarding panel instead of placing it on the ground.
- While unloading hoarding panels from the wagon bed, your colleagues work may infringe you.

What risk is there to work colleagues?

- Your colleague may infringe you going about your duties.
- If your colleague is negligent in his duty.

Are there any other risks?

How can the risks be reduced?

General Public:

- Highlighter jackets or vests must be worn when out on the field.
- Always let nearby pedestrians know your intended movements.

You:

- Always remember and work inside company policy.
- Always wear gloves to prevent scratching from the fence panel.
- Always wear trousers to carry a fence panel.
- When lifting a hoarding panel from another when they are standing up always make sure the pack you are taking the panel from is safe to do so.
- Always let your colleague know what you intend to do.
- Always carry them between two colleagues.

Work colleagues:

- Always be aware of what your colleague is doing and discuss what you and they intend to do.
- Never tempt your colleague to be negligent and always report it to your supervisor so they can be dealt with.

Other Risks:

Has the risk been reduced enough? YES/NO

YES

Form completed by: Scott Kinnear