

Method Statement: Transportation, Installation, and Collection of Temporary Fencing, Hoarding, and Barriers

Company Details

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Scope

This method statement outlines the procedures for the safe transportation, installation, and collection of Heras fence panels, hoarding panels, and barriers (fixed leg & flat foot) under both Full Service and Dry Hire contracts.

General Safety Measures

- All operatives must wear PPE: gloves, steel toe cap boots, high-visibility vests, and helmets where required.
- Site inductions and verbal risk assessments will be conducted with the client before work begins.
- Work areas will be cordoned off using cones or barriers to protect the public.
- Operatives will refuse to work if site conditions pose a high risk.

Transportation

- Panels and barriers will be transported flat or in stillages and secured with straps and ratchets.
- Vehicles will be parked close to the work area to minimize manual handling.

Use of Mechanical Aids (Forklifts)

- Only trained FHL employees may operate forklifts.
- Orange warning lamps must be used.
- Operators must drive in reverse if visibility is restricted.
- A banksman will be used in congested or public areas.
- Loads must be transported in stillages or securely banded.

Dry Hire Procedures

- Delivery and collection follow the same safety protocols as Full Service.
- Safe drop-off and collection points will be agreed with the client.
- Marking cones will be used if visibility is restricted.

Waste Management

- All waste generated will be removed and disposed of responsibly.

Emergency Procedures

- Work will stop immediately in the event of an accident or near-miss.
- Site supervisor will be informed.
- First aid and emergency contact details will be available on site.

Individual Procedures for Fence Panels, Hoarding, and Barriers

Fence Panels

Installation Procedure

- Conduct site induction and risk assessment.
- Cordone off work area.
- Park vehicle close to fence line.
- Place rubber footings.
- Lift and position panels immediately.
- Install brackets and braces.
- Clear all waste.
- Follow forklift safety protocols if used.

Collection Procedure

- Conduct site induction and risk assessment.
- Cordone off work area.
- Remove brackets and lift panels.
- Load panels flat or in stillages.
- Remove footings.
- Secure load and clear waste.
- Follow forklift safety protocols if used.

Hoarding

Installation Procedure

- Conduct site induction and risk assessment.
- Cordone off work area.
- Park vehicle close to hoarding line.
- Two operatives lift each panel.
- Place footings and position panels.
- Install couplers or close-fit tops and braces.
- Clear all waste.
- Follow forklift safety protocols if used.

Collection Procedure

- Conduct site induction and risk assessment.
- Cordone off work area.
- Remove fittings and lift panels.
- Load panels onto vehicle.
- Remove footings and braces.
- Secure load and clear waste.
- Follow forklift safety protocols if used.

Barriers

Installation Procedure

- Conduct site induction and risk assessment.
- Cordone off work area.
- Park vehicle close to barrier line.
- Place flat feet if required.
- Position and link barriers.
- Clear all waste.
- Follow forklift safety protocols if used.

Collection Procedure

- Conduct site induction and risk assessment.
- Cordone off work area.
- Remove brackets and lift barriers.
- Load barriers onto vehicle.
- Remove flat feet.
- Secure load and clear waste.
- Follow forklift safety protocols if used.