

Method Statement: Transportation, Installation, and Collection of Temporary Fencing, Hoarding, and Barriers

Company Details

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Scope

This method statement outlines the procedures for the safe transportation, installation, and collection of Heras fence panels, hoarding panels, and barriers (fixed leg & flat foot) under both Full Service and Dry Hire contracts.

General Safety Measures

All operatives must wear PPE: gloves, steel toe cap boots, high-visibility vests, and helmets where required.
Site inductions and verbal risk assessments will be conducted with the client before work begins.
Work areas will be cordoned off using cones or barriers to protect the public.
Operatives will refuse to work if site conditions pose a high risk.

Transportation

Panels and barriers will be transported flat or in stillages and secured with straps and ratchets.
Vehicles will be parked close to the work area to minimize manual handling.

Use of Mechanical Aids (Forklifts)

Only trained FHL employees may operate forklifts.
Orange warning lamps must be used.
Operators must drive in reverse if visibility is restricted.
A banksman will be used in congested or public areas.
Loads must be transported in stillages or securely banded.

Dry Hire Procedures

Delivery and collection follow the same safety protocols as Full Service.
Safe drop-off and collection points will be agreed with the client.
Marking cones will be used if visibility is restricted.

Waste Management

All waste generated will be removed and disposed of responsibly.

Emergency Procedures

Work will stop immediately in the event of an accident or near-miss.
Site supervisor will be informed.
First aid and emergency contact details will be available on site.

Individual Procedures for Fence Panels, Hoarding, and Barriers

Fence Panels — Installation Procedure

Conduct site induction and risk assessment.
Cordon off work area.
Park vehicle close to fence line.
Place rubber footings.
Lift and position panels immediately.
Install brackets and braces.
Clear all waste.
Follow forklift safety protocols if used.

Fence Panels — Collection Procedure

Conduct site induction and risk assessment.
Cordon off work area.
Remove brackets and lift panels.
Load panels flat or in stillages.
Remove footings.
Secure load and clear waste.
Follow forklift safety protocols if used.

Hoarding — Installation Procedure

Conduct site induction and risk assessment.
Cordon off work area.
Park vehicle close to hoarding line.
Two operatives lift each panel.
Place footings and position panels.
Install couplers or close-fit tops and braces.
Clear all waste.
Follow forklift safety protocols if used.

Hoarding — Collection Procedure

Conduct site induction and risk assessment.
Cordon off work area.
Remove fittings and lift panels.
Load panels onto vehicle.
Remove footings and braces.
Secure load and clear waste.
Follow forklift safety protocols if used.

Barriers — Installation Procedure

- Conduct site induction and risk assessment.
- Cordon off work area.
- Park vehicle close to barrier line.
- Place flat feet if required.
- Position and link barriers.
- Clear all waste.
- Follow forklift safety protocols if used.

Barriers — Collection Procedure

- Conduct site induction and risk assessment.
- Cordon off work area.
- Unhook barriers and lift barriers.
- Load barriers onto vehicle.
- Secure load and clear waste.
- Follow forklift safety protocols if used.